



Master of Business Administration

Graduate Admission Application

McKendree University Office of Admissions

1635 W Lincoln Trail Blvd. Radcliff, KY 40160

Phone 270-351-5003

Fax 270-351-7888

Website www.ky.mckendree.edu

PERSONAL INFORMATION

Name (Last) (First) (M.I.) (Maiden)

Social Security Birthdate Sex: Male Female

Current Address (Street) (City/State/Zip)

County Country

Home Phone Work Cell Phone

Marital Status Single Married Email:

Place of Employment Address

Are you applying as an international student? Yes No

Are you a United States Citizen? Yes No If No, Visa Status

Have you ever convicted of a felony? Yes No

If yes, Explain (A Conviction Will Not Necessarily Result In Denial Of Admission)

Concentration: Traditional MBA International Business Human Resource Management

Indicate month/year you plan to enroll in this program

EDUCATIONAL BACKGROUND

Please list in chronological order all postsecondary institutions you have attended.

College/ University Previously Attended: (City/State) (Year Attended) (Program)

- A. B. C. D.

Is there any additional information you wish to share with the Admissions Counselor relative to your academic performance or personal circumstances: If so, please provide it in the area below.

Blank lines for additional information

Are you presently on active duty with the armed forces? Yes No

Are you a veteran Yes No

In conformance  
with Title IX, 1972  
Education  
Amendments,  
McKendree does  
not discriminate on  
the basis of sex,  
race, color,  
handicap, national  
and ethnic origin,  
or age in the  
administration of  
its educational  
policies, admission  
policies,  
scholarship and  
loan programs,  
athletics, and  
school  
administered  
programs.

### OPTIONAL INFORMATION

The following on race/ethnicity and religion may be completed if you wish:

Ethnicity:  White, Non-Hispanic  Black, Non-Hispanic  Hispanic  Asian or Pacific Island  
 American  Indian/Alaskan Native  Other \_\_\_\_\_

Religious background/denomination \_\_\_\_\_

### APPLICANT'S AFFIDAVIT

I certify that the information I have given on this application is complete and correct to the best of my knowledge, and that I have attended no other institutions other than those listed. I understand that it is my responsibility to have forwarded to McKendree University all official school records and other application materials and these documents become the property of McKendree University and shall not be returned to me or duplicated for any reason. I also understand that my admission to McKendree University is subject to verification of all official records and that my admission may be rescinded should said records be materially different from other documentation on file.

MM/DD/YY \_\_\_\_\_ Signature \_\_\_\_\_

**NOTE: The following documentation is required for admission to the MBA Program:**

1. A completed MBA application;
2. An essay describing the personal and professional goals that will be met by the student's completion of the MBA graduate program;
3. Official transcripts from each college or university attended;
4. A minimum 3.0 G.P.A. on a four-point scale in undergraduate studies. Applicants with a G.P.A. below 3.0 may be conditionally admitted provided a minimum G.P.A. of 3.0 is attained for the first 12 hours of graduate coursework at McKendree University with no grade lower than a B. Students who meet these requirements will have their conditional status removed.
5. Letters of recommendation from three professional associates who can comment on the quality of the applicant's communication skills and the ability to be successful in graduate study.
6. A current résumé;
7. International students must submit official transcripts (in English) with an official evaluation of those transcripts by a foreign credentials evaluation agency and proof of English proficiency as evidenced by a minimum range of 520-537 on the paper-based TOEFL (Test of English as a Foreign Language) or a range of 190-203 on the computer-based TOEFL;
8. Applicants may be required to participate in a personal interview to assess readiness for graduate studies if their GPA is less than 3.0.